

**MEMORANDUM OF UNDERSTANDING  
BETWEEN THE WYOMING BOARD OF PAROLE AND XXXXX COUNTY  
DRUG COURT AND THE WYOMING DEPARTMENT OF CORRECTIONS**

1. **Parties.** This Memorandum of Understanding (hereinafter referred to as "MOU") is made and entered into by and between the Wyoming Board of Parole and the XXXXX County Drug Court Program and the Wyoming Department of Corrections.
2. **Purpose.** The purpose of this MOU is to delineate the respective responsibilities of the parties and procedures to be utilized with respect to referrals and participation of parolees into the XXXXX County Drug Court Program (hereinafter "Program") by the Wyoming Board of Parole (hereinafter "Board") and the Wyoming Department of Corrections (hereinafter "WDOC").
3. **Term of MOU.** This MOU shall commence upon the day and date last signed and executed by the duly authorized representatives of the parties to this MOU and shall remain in full force and effect until terminated. This MOU may be terminated, without cause, by either party upon thirty (30) days written notice, which notice shall be delivered by hand or by certified mail.
4. **Payment.** No payment shall be made to either party by the other party as a result of this MOU.
5. **Responsibilities of the Board.**
  - a) The Board may require parolees, as a condition of parole, to participate in and successfully complete the Program. Candidates for such referrals may include both inmates who are initially transitioning from incarceration to community supervision and those already on parole who have violated their conditions. The following points will be considered in making such referrals:
    - (i) The Board will refer only individuals who, in its judgment, meet criteria established by the Program, including but not limited to criteria regarding crime and criminal history, assessed treatment needs and time remaining on sentence.
    - (ii) Parolees referred to the program will be required, as conditions of parole, to comply with all admissions procedures, to execute any release of information needed to share reports with the Board, to comply with all Program Rules while in the program and to successfully complete the Program.
    - (iii) Parolees referred to the Program will be required, as a condition of parole, to submit to the sanctioning authority of the Program. Such sanctions will be administered pursuant to procedures established by the Program and are not subject to sanction procedures generally applicable to parolees not in the Program.
    - (iv) The Board will require as a condition of parole that participants pay fees required for participation in the Program. The Board shall take such monetary obligations into account in setting monthly restitution payment obligations.

(b) The Board will endeavor to support the Program's recommendations, as relayed through the Program probation and parole agent, for awards and withholding of parole good time as a management tool to facilitate successful Program participation and completion by parolees.

(c) The Board will take timely action as deemed appropriate, up to and including revocation actions, in cases of unsuccessful terminations of parolees from the Program. The Board reserves its authority to take action at any time to address alleged violations which may or may not relate to participation in the Program. Revocation actions will be initiated and processed by the Program probation and parole agent in the manner established by law for all parolees.

6. **Responsibilities of the Program.**

(a) The Program will coordinate with WDOC and the parolee to complete all steps necessary to the Program application process for parolees referred by the Board.

(b) The Program will review the applications of referrals from the Board and will decide whether or not to accept placements in accordance with its criteria. The Program will promptly inform the Board in writing of its decisions.

(c) The Program may terminate parolees' participation in accordance with its procedures. In case of terminations, the Program will provide the Board with any reports or records of proceedings showing the grounds for termination.

(d) The Program will carry out sanctions against parolees for violations while in the Program according to its procedures. In cases of jail sanctions, the Board will be advised of the sanctions imposed and the grounds therefore.

7. **Responsibilities of the WDOC.**

(a) WDOC will educate caseworkers and agents about the criteria for Program admissions. Caseworkers and agents will make recommendations to the Board for parole grants to the program or for modifications of parole to the Program in response to violations, as appropriate.

(b) WDOC will cooperate with the Program in preparation of application packets, arranging assessments and all other matters necessary for the Program's review of individuals referred into the program by the Board.

(c) WDOC Agents will provide supervision for parolees in the Program and, in addition to responsibilities unique to the Program, Agents will carry out those duties normally associated with parole supervision, including, but not limited to, maintenance of parole good time recommendation monthly logs, submittal of parole good time recommendations to the Board, submittal of cooperative case reports and requests for

modifications, initiation of revocation actions and notification to paroles of discharges.

8. **General Provisions**

- A. **Amendments.** Either party may request changes in this MOU. Any changes, modifications, revisions, or amendments to this MOU which are mutually agreed upon by the parties to this MOU shall be incorporated by written instrument, executed and signed by all parties to this MOU.
- B. **Applicable Law.** The construction, interpretation, and enforcement of this MOU shall be governed by the laws of the State of Wyoming. The courts of the State of Wyoming shall have jurisdiction over any action arising out of this MOU and over the parties, and the venue shall be the XXXXX Judicial District, XXXXX County, Wyoming.
- C. **Entirety of Agreement.** This MOU, consisting of four (4) pages, represents the entire and integrated agreement between the parties and supersedes all prior negotiations, representations and agreements, whether written or oral.
- D. **Prior Approval.** This MOU shall not be binding upon either party unless this MOU has been reduced to writing before performance begins as described under the terms of this MOU, and unless this MOU is approved as to form by the Attorney General or his representative.
- E. **Severability.** Should any portion of this MOU be judicially determined to be illegal or unenforceable, the remainder of the MOU shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.
- F. **Sovereign Immunity.** The State of Wyoming, Wyoming Board of Parole, the XXXXX County Drug Court Program and the Wyoming Department of Corrections do not waive their sovereign immunity by entering into this MOU, and each fully retains all immunities and defenses provided by law with respect to any action based on or occurring as a result of this MOU.
- G. **Third Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third party beneficiary, and this MOU shall not be construed so as to create such status. The rights, duties, and obligations contained in this MOU shall operate only between the parties to this MOU and shall inure solely to the benefit of the parties to this MOU. The provisions of this MOU are intended only to assist the parties in determining and performing their obligations under this MOU.

9. **Signatures.** The parties to this MOU through their duly authorized representatives have executed this MOU on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

The effective date of this MOU is the date of the signature last affixed to this page.

**XXXXX COUNTY COMMISSIONER**

\_\_\_\_\_  
???????, County Commissioner

\_\_\_\_\_  
Date

**XXXXX COUNTY DRUG COURT**

\_\_\_\_\_  
?????????, Drug Court Judge

\_\_\_\_\_  
Date

**XXXXX COUNTY DRUG COURT**

\_\_\_\_\_  
?????????, Drug Court Coordinator

\_\_\_\_\_  
Date

**WYOMING BOARD OF PAROLE**

\_\_\_\_\_  
Patrick M. Anderson, Executive Director

\_\_\_\_\_  
Date

**WYOMING DEPARTMENT OF CORRECTIONS**

\_\_\_\_\_  
Robert Lampert, Director

\_\_\_\_\_  
Date

**ATTORNEY GENERAL'S OFFICE APPROVAL AS TO FORM**

\_\_\_\_\_  
Don Gerstein, Senior Assistant Attorney General

\_\_\_\_\_  
Date



Commitment to your health.

**WYOMING'S COURT SUPERVISED TREATMENT PROGRAMS (DRUG COURTS)**

Albany County Adult Drug Court (2004)

121 East Grand Ave, Suite 206

Laramie, WY 82070

Coordinator: Lee Kempert

Judge: Honorable Robert Castor and Magistrate Matt Castano

Phone: 307-721-3817

Fax: 307-721-3089

lkempert@co.albany.wy.us

Big Horn County Juvenile & Family Drug Court (2002)

P.O. Box 769

420 West C Street

Basin, WY 82410

Coordinator: Michelle Prather

Judge: Honorable Robert E. Skar

Phone: 307-568-2390

Fax: 307-568-2361

bhfcourt@yahoo.com

Campbell County Adult Drug Court (2002)

500 South Gillette Ave, Suite 2500

Gillette, WY 82716

Coordinator: ~~Kathy Williams~~ *JONATHAN MAN*

Judge: Honorable John Perry

Phone: 307-687-6471

Fax: 307-687-6376

[ked06@cegov.net](mailto:ked06@cegov.net)

**Campbell County Juvenile & Family Drug Court (2002)**

500 South Gillette Ave. Suite B600

Gillette, WY 82716

Coordinator: Susan Cahill

Judge: Honorable Dan R. Price II

Phone: 307-682-0746

Fax: 307-687-6378

[Slc45@cegov.net](mailto:Slc45@cegov.net)

** Evanson Youth Drug and Alcohol Court (2002)**

1200 Main Street

Evanson, WY 82930

Coordinator: Grace Zolnosky

Judge: Honorable Richard Lavery

Phone: 307-783-6328

Fax: 307-444-4970

[gzolnosky@evanstonwy.org](mailto:gzolnosky@evanstonwy.org)

**3 Fremont County Adult Drug Court (2002)**

450 N. 2<sup>nd</sup> St., Room 150

Lander, WY 82520

Coordinator: Melinda Cox

Judge: Honorable Robert B. Denhardt

Phone: 332-1108

Fax: 332-1152

[fcadrujct@wyoming.com](mailto:fcadrujct@wyoming.com)

**Fremont County Juvenile Drug Court (2001)**

450 N. 2<sup>nd</sup> St. Room 110

Lander, WY 82520

Coordinator: Lora Davidson, Ph.D

Judge: Honorable Norman E Young and Magistrate Theresa McKee

Phone: 307-332-1885

Fax: 307-332-1886

[Lora.davidson@fremontcountygovernment.org](mailto:Lora.davidson@fremontcountygovernment.org)

Johnson County Juvenile Drug Court (2003)

PO Box 363  
11 So. Spruce  
Buffalo, WY 82834  
Coordinator: Debby Lynch  
Judge: Honorable Paul Jarvis  
Phone: 307-684-9076  
Fax: 307-684-7933  
dlynch@yoawymt.org

4 Laramie County Adult Drug Court (2001)

309 West 20<sup>th</sup> St, 2<sup>nd</sup> Floor  
Cheyenne, WY 82001  
Coordinator: Kurt A Zunker  
Judge: Honorable Denise Nau  
Phone: 307-633-4530  
Fax: 307-633-4589  
kzunker@courts.state.wy.us

Laramie County DUI Court (2005)

309 West 20<sup>th</sup> Street,  
Cheyenne, WY 82001  
Coordinator: Kurt A Zunker  
Judge: Honorable Roberta Coates  
Phone: 307-633-4530  
Fax: 307-633-4589  
kzunker@courts.state.wy.us

5 Lincoln County Adult Probation Program (2000)

121 Jefferson Street  
Afton, WY 83110  
Coordinator: Maryanne Christensen  
Judge: Honorable Frank Zebre  
307-885-5231 •  
Fax: 307-885-9021  
mchristensen@lcwy.org

6 **Natrona County Adult Drug Court (2002)**

254 North Center Street, Suite 103

Casper, WY 82601

Coordinator: Clara Orr

Judge: Honorable Michael E. Huber

Phone: 307-235-2000

Fax: 307-235-2015

[corr@wyoming.com](mailto:corr@wyoming.com)

7 **Park County Court Supervised Treatment Program (2002)**

Park County Drug Court

PO Box 906

1044 Beck Avenue

Cody, WY 82414

Coordinator: Shannon Votaw

Judge: Honorable Steven Cranfill

Phone: 307-527-1800

Fax: 307-527-1806

[shannonmiller@bresnan.net](mailto:shannonmiller@bresnan.net)

8 **Sheridan County Adult Drug Court (1998)**

41 West Whitney

Sheridan, WY 82801

Coordinator: Neal Madson

Judge: Magistrate Stuart Healy

Phone: 307-674-2935

Fax: 307-674-2576

[sejoadmin@bresnan.net](mailto:sejoadmin@bresnan.net)

**Sheridan County Juvenile Drug Court (1999)**

41 West Whitney

Sheridan, WY 82801

Coordinator: Neal Madson

Judge: Magistrate Hayden Heaphy

Phone: 307-674-2935

Fax: 307-674-2576

[sejoadmin@bresnan.net](mailto:sejoadmin@bresnan.net)



9 Sublette County Treatment Court (2003)

P.O. Box 2176  
Pinedale, WY 82941  
Coordinator: Kathy Anderson  
Judge: Honorable Curt Haws  
Phone: 307-367-2300  
Fax: 307-367-6375  
[drugcourtsublette@hotmail.com](mailto:drugcourtsublette@hotmail.com)

10 Treatment Court Foundation of Sweetwater County (2005)

PO Box 190  
Green River, WY 82935  
Coordinator: Sandi Henderson  
Referring Judge: Honorable E. Victoria Schofield  
Magistrates: Stephen K. Palmer and G. Scott Nelson  
Phone: 307-872-3810  
Fax: 307-872-3971  
[sahender@wyoming.com](mailto:sahender@wyoming.com)

11 Teton County DUI/Drug Court (2004)

PO Box 2906  
185 Willow Street, 2<sup>nd</sup> floor  
Jackson, WY 83001  
Coordinator: Anne Comeaux  
Judge: Honorable Timothy C. Day  
Phone: 307-732-5778  
Fax: 307-733-4775  
[drugcourt@tetonwyo.org](mailto:drugcourt@tetonwyo.org)

12 Shoshone & Arapaho Adult Substance Abuse Court (2001)

PO Box 1561  
Fort Washakie, WY 82514  
Coordinator: Sunny Goggles  
Judge: Honorable Richard Ferris, Sr.  
Phone: 307-335-8374  
Fax: 307-335-8299  
[satsac@wyoming.com](mailto:satsac@wyoming.com)

Shoshone & Arapaho Juvenile Substance Abuse Court (2003)

PO Box 1561

Fort Washakie, WY 82514

Coordinator: Sunny Goggles

Judge: Honorable Richard Ferris, Sr.

Phone: 307-335-8374

Fax: 307-335-8299

satsac@wyoming.com

/ 3 Uinta County Adult Drug Court (1997)

77 County Road #109

Evanston, WY 82930

Coordinator: Jeff Stocks

Judge: Honorable Michael Greer

Phone: 307-783-1089

Fax: 783-1028

jestocks@uintacounty.com

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7-13-1615. Program participation as a condition of parole.

- (a) The state board of parole may, as a condition of parole, require a parolee to participate in a program established under this act, provided:
  - (i) The program team accepts the parolee for participation in the program; and
  - (ii) The parolee is subject to the rules and sanctioning powers of the program but remains under the authority of the board for all other matters related to the parole.